

## Position: Classroom Aide (Part-Time/Substitute) - Chassell Child Care Center

**Summary:** The Chassell Child Care Center is looking to grow our regular and substitute staff as our enrollment expands. While both our preschool room and infant/toddler room are regularly staffed, we are seeking qualified individuals who may be interested in intermittent part-time hours or on-call/planned substitute hours. We are looking for someone with a positive, upbeat, and energetic personality who genuinely loves working and playing with children while keeping their physical and emotional needs in mind. We currently serve the community by accepting children that are 12 months of age to 5 years of age. We are open Monday through Friday from 7:30 a.m. - 4:00 p.m.

**Required/Desired Qualifications:**

- At least 18 years of age
- High School diploma or equivalent
- CPR/AED certified in infant/toddler (or willingness and ability to become certified)
- Successfully pass a background check
- Previous experience working in child care or with children
- Team-oriented

**What we offer:**

- Competitive pay structure
- Weekends off
- Major holidays off
- Discounted childcare
- PTO

**Essential Responsibilities include, but are not limited to:**

- Caring for and playing with children
- Ensuring the safety of children (physical and emotional)
- Keeping children engaged in activities
- Implementing lesson plans
- Feeding children breakfast, lunch, and snacks (provided by the school)
- Changing diapers and helping children use the potty
- Tidying the room (sweeping, picking up and putting away toys, disinfecting, etc.)
- Following LARA guidelines and regulations

**Interested candidates should send a resume and letter of interest (print or digital) to:**

Marco Guidotti - Superintendent/K-5 Principal  
 Chassell Township Schools  
 P.O. Box 140  
 Chassell, MI 49916  
[guidottim@cts.k12.mi.us](mailto:guidottim@cts.k12.mi.us)

Letters of interest and resumes will be accepted until **the position(s) is/are filled by the right candidate(s)**.

Chassell Township Schools is an Equal Opportunity Employer.

*"The community of Chassell develops academic, social, and moral excellence to foster lifelong learning."*

**Superintendent/K-5 Principal**

Marco Guidotti  
 (906) 483-2132

**6-12 Principal/K-12 Guidance**

Tricia Tervo  
 (906) 483-2132

**Business Office Manager**

Jennifer Marshall  
 (906) 483-2132

**Principal's Secretary**

Tara Arens  
 (906) 483-2132

**Board of Education**

Peter Torola, President  
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Chassell Township Schools - 41585 U.S. Highway 41 - P.O. Box 140 - Chassell, Michigan 49916

