

**CHASSELL TOWNSHIP SCHOOL**  
**Board of Education**  
**Regular Meeting**

**March 20, 2023**

**Call to Order**

The regular meeting of the Chassell Township School Board of Education met on Monday, March 20, 2023, in the school library. President Peter Torola called the meeting to order at 5:30 p.m.

**Pledge of Allegiance**

**Attendance**

Present: President, Peter Torola; Vice-President, Ken Kytta; Treasurer, B.J. (Brady) Tervo; Secretary, Tanya Etelamaki; Trustees, Randal Danison, Heather Murphy

Absent: Carl Olson

Administration: Marco Guidotti, Tricia Tervo, Jennifer Marshall (Recording Secretary)

Guests: Nora Olson, Faith Hyrkas

**Approval of Current Agenda**

Ken Kytta moved, seconded by B.J. (Brady) Tervo to approve the current agenda as presented. Motion carried with all members voting AYE.

**Guests**

No comments from the guests.

**Committee Chair Selections**

Per "Policy 0155 – Committees": Each Board committee shall be convened by a chairperson who shall report for the committee and shall be appointed by the President and shall be chosen by the committee from among its members. Committee chairs are as follows:

POLICY Committee - B.J. (Brady) Tervo  
BUDGET Committee - B.J. (Brady) Tervo  
NEGOTIATION/PERSONNEL Committee - Peter Torola

**Regular Board Meeting – February 21, 2023**

Ken Kytta moved, seconded by B.J. (Brady) Tervo, to accept the minutes of the February 21, 2023, board meeting as presented. All board members voted AYE.

**Treasurer's Report**

B.J. Tervo reported total revenues of \$1,483,755.62, Expenses of \$1,540,069.04, leaving a deficit Net Income balance of (\$56,313.42) for the period of July 1, 2022 through February 28, 2023.

The General Fund Cash & Investment Balance as of February 28, 2023 was \$1,043,820.25. Ken Kytta moved, seconded by Tanya Etelamaki, to approve the treasurer's report and to pay the February bills as submitted. Motion carried on a roll call vote:

AYES: B.J. (Brady) Tervo, Tanya Etelamaki, Randal Danison, Ken Kytta, Heather Murphy, Peter Torola

NAYS: None

**Administrative Items**

*Superintendent - Marco Guidotti reported the following:*

A. March is reading month. This year the 6<sup>th</sup> through 12<sup>th</sup> grade decided to join the elementary students in reading month. Collectively the district has already read over 50 million words this month. The theme that was decided on this year is "Reading through time." Congratulations to all our students.

B. Due to our last snow day on Friday, March 17, the district will be using their "flex day" and change Monday, April 10 to a regular school day from an originally scheduled school break/vacation day. Mr. Guidotti will contact the ISD to have them change our school calendar.

C. Family STEM Night was held on Wednesday, March 15 from 5:30 PM until 7:00 PM. The event was organized by Tom Oliver, Director – Center for Science and Environmental Outreach at MTU. Many families enjoyed the event.

D. School safety/security grant usage update. (97d Critical Incident Mapping – grant funded). The district has signed a contract with The Critical Response Group from Ewing, NJ. The contract includes the following:

- MACRO Collaborative Response Graphic (CRG)
- Micro CRG(s) with GeoRelevant Integrated Floor Plans\* (footprint provided by the district)
- Annual Implementation and Maintenance Fee
- Aerial-Ortho (Drone) Imagery

The "Collaborative Response Graphics" will give a simple visual communication and collaboration tools, useable under stress, to coordinate emergency response both outside and inside. CRGs enhance response time and improve command and control during an incident through common language and unified points of reference between internal teams and response units.

Security camera upgrades and wiring will be completed with USF funds. The district is working with REMC on those upgrade projects.

E. Kindergarten Round Up is scheduled for Wednesday, March 22, 2023 from 4:30 PM until 6:00 PM.

F. Curriculum resource update – The third through fifth grade classrooms received new science curriculum textbooks from Cengage Learning. The new National Geographic science series includes six years of mindtap resources online. This new series will now align the elementary and middle school curriculums together which is something that the district needed to do.

G. Thrun Law Firm and MASSP have student and employee handbook templates available for purchase. The district already uses Thrun as their legal counsel so the cost to receive both templates as a bundle would be \$1,500.00. Mr. Guidotti and Mrs. Tervo will review the templates to see if that is how they would like to proceed.

*H.S. Principal - Tricia Tervo reported the following:*

A. The robotics teams traveled to Escanaba for a tournament on March 2 thru March 4. The team came home with two awards: (1) Rookie All Star Award and (2) Highest Rookie Seed Award. The team will travel to Sault Ste. Marie for their next tournament on March 23 thru March 25.

*Rookie All Star Award* – Celebrates the rookie team exemplifying a young but strong partnership effort, as well as implementing the mission of FIRST to inspire students to learn more about science and technology.

*Highest Rookie Seed* – Celebrates the highest-seeded rookie team at the conclusion of the qualifying rounds. (Only presented at events with more than one Rookie at the event).

- B. The band recently competed in the Band and Orchestra Festival for District 14. Overall the school district received a 2 rating; however for sight-reading the district received a 1 rating. Congratulations to our band students and band instructor Paris Puuri.
- C. Next week there will be two recruiters coming to speak to students who are interested. One from the Army and one from the Army National Guard.
- D. The Copper Country ISD is working with Michigan's Integrated Behavior and Learning Support Initiative to develop structures for supporting the local districts in the implementation of Multi-Tiered System of Supports. The framework will provide all students the best opportunities to succeed academically and behaviorally in school.

#### **Committee Reports**

- A. No Committee meetings this month.

#### **Discussion Items**

- A. CCASB Awards Program/Dinner – April 26, 2023; at the Bonfire in the Continental Fire Co.
  - Student Impact, Student Leadership or Student Creativity
  - Outstanding Education Employee
  - School Service

#### **Action Items**

A. Resignation – Ken Kytta moved, seconded by B.J. (Brady) Tervo, to accept with regret the resignation of Jill Tervo as the Varsity Girls Basketball coach. Motion carried with all members voting AYE.

B. New Hire – Elementary Boys Basketball – Ken Kytta moved, seconded by B.J. (Brady) Tervo, to hire Janessa Kilpela as the Elementary Boys Basketball coach. Wages will be paid according to Schedule B in the CCEA bargaining agreement. Ms. Kilpela will be paid by ESS WillSub our third party contractor. Motion carried on a roll call vote:

AYES: B.J. (Brady) Tervo, Tanya Etelamaki, Randal Danison, Ken Kytta, Heather Murphy, Peter Torola

NAYS: None

C. New Hire – Elementary Girls Basketball – Ken Kytta moved, seconded by B.J. (Brady) Tervo, to hire Dean LaTendresse as the Elementary Girls Basketball coach. Wages will be paid according to Schedule B in the CCEA bargaining agreement. Motion carried on a roll call vote:

AYES: B.J. (Brady) Tervo, Tanya Etelamaki, Randal Danison, Ken Kytta, Heather Murphy, Peter Torola

NAYS: None

D. April board meeting will be on Monday, April 17, 2023 at 5:30 p.m.

Chassell Township School  
Regular Board Meeting  
March 20, 2023

Ken Kytta moved, seconded by B.J. (Brady) Tervo, to adjourn the meeting at 5:51 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary:

Jill Tervo  
42131 Archambeau Road  
Chassell, MI 49916

February 28, 2023

Chassell Township Schools  
41585 U.S. Highway 41  
Chassell, MI 49916

Dear Kara,

Please accept this letter as my formal letter of resignation from the Girls Head Varsity Basketball coaching position, effective today.

I appreciate the opportunity I was given and appreciate the support and guidance I was shown.

I wish the girls best of luck next year and am excited to see where the season will take them.

Sincerely,

Jill Tervo