

CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting

October 17, 2022

The Chassell Township School Board of Education met on Monday, October 17, 2022, in the school library. President Randal Danison called the meeting to order at 5:32 p.m.

Present: Roger Tervo, Randal Danison, Carl Olson, Peter Torola, Tanya Etelamaki, B.J. (Brady) Tervo, Ken Kytta (5:40 PM)

Absent: None

Administration: Marco Guidotti, Tricia Tervo, Jennifer Marshall

Guests: Jomarie Wakeham, Sarah Guidotti, Heather Murphy

Regular Board Meeting – September 20, 2022 – Roger Tervo moved, seconded by Tanya Etelamaki, to approve the minutes of the regular meeting on September 20, 2022. Motion carried with all members voting AYE; (with the exception of Ken Kytta who was not present).

Treasurer's Report – B.J. (Brady) Tervo reported an Income of \$335,585.26, Expenses of \$428,821.02, leaving a deficit Net Income balance of (\$93,235.76). The General Fund Cash & Investment Balance as of August 31, 2022, was \$969,428.66.

Carl Olson moved, seconded by Roger Tervo, to approve the petty cash report and to pay the September bills as submitted. Motion carried on a roll call vote:

AYES: B.J. (Brady) Tervo, Carl Olson, Tanya Etelamaki, Peter Torola, Roger Tervo, Randal Danison (Ken Kytta not present yet).

NAYS: None

ADMINISTRATIVE ITEMS

Marco reported the following:

- A. Marco expressed his appreciation and wanted to say thank you to all the staff, board and community members who helped with several events recently. The community came together to do a fundraising event for the Harmala family. Shortly thereafter the school hosted its second annual Fall Harvest Festival which was well attended and then that evening hosted a Fall Homecoming dance.
- B. Several teachers have been getting trained in (MTSS) Multi-Tiered System of Supports at the ISD. This is a framework that helps educators provide academic and behavioral strategies for students with various needs. MTSS grew out of the integration of two other intervention-based frameworks: Response to Intervention and PBIS.
- C. School Funding – Section 97 of the State School Act – to improve school safety. Funding will be dispersed on a per pupil bases, currently estimated to be \$109.00 per pupil.
- D. School Funding – Section 97c of the State School Act – for the completion of a comprehensive safety and security assessment. MDE shall pay a maximum of \$2,000.00 for each school building operated by a district that receives funding under this section.
- E. School Funding – Section 97d of the State School Act – Funding for Critical Incident Mapping. The mapping uses satellite imaging to create a real-life depiction of a building and surrounding area with labels for important areas such as the cafeteria their location more accurately. The map is shared with local 9-1-1 operators quarterly.

- F. School Funding – Section 98c of the State School Act – Learning Loss; the district has to state at a public meeting of the board of education that a plan is being developed and will be shared on how funding received under section 98c will be used to address learning loss. A link to the plan to address learning loss will be posted on our website and will include a brief description of the district metrics to be used to determine the impact of the district's funded initiatives. The state has allocated \$52 million for 98c; approximately \$37.00 per FTE if all districts in Michigan apply and are approved.
- G. Local Law Enforcement – Door access. During the superintendent roundtable meeting, the local superintendents discussed establishing a “Memo of Understanding” for local law enforcement to obtain door access for local school districts. Law enforcement would have an access box at each building where they would have a key available to access that building.
- H. IncredibleBank sent and RFP for banking services. The consensus of the CFO and Business Office Manager was they were not interested in pursuing new services at this time.
- I. The next round of funding for the latest Child Care Grant had funds of approximately \$25,000.00 for our child care center.
- J. Boiler Project Update – the new boiler was installed on Friday, October 14, 2022.
- K. Substitute Pay Rates – currently our day rate is \$105.00 and our long term sub rate is \$120.00. Based on other local school district rates, the suggestion is to raise the day rate to \$115.00 to be competitive. The board also suggested that the issue with regard to the long term sub rate be revisited.
- L. Snow plowing bid – DP Construction; The bid for the 2022-2023 season is as follows: truck with plow @ \$90 per hour; loader with 3 yard bucket @ \$150 per hour; loader with 14' push blade @ \$150 per hour; sanding as requested is \$175 per time.

Tricia reported the following:

- Tricia has been investigating Elevate K-12 which is online teaching for schools. The students would receive synchronous virtual instruction for foreign language which means the teacher is teaching via live remote. The cost per section is \$8,200.00. Since the school district has found the on-line learning to be difficult for most students, she would like to try this for the second semester and offer Spanish to the students who require it to graduate. Each class can accommodate 15-20 students. Our district already has the hardware needed; Elevate K-12 will provide cameras and microphones as needed. Additionally, Elevate K-12 would also be an option for tutoring services down the road.

COMMITTEE REPORTS

- A. Personnel Committee – Ken Kytta reported they had met on Tuesday, September 27 at 5:00 PM and discussed several personnel issue. (Refer to action items).

DISCUSSION ITEMS

- A. Tanya Etelamaki thanked the teachers and staff for organizing the Fall Harvest Festival and the Fall Homecoming dance. She has heard many compliments throughout the Chassell community.

ACTION ITEMS

A. Elevate K-12 – Carl Olson moved, seconded by Ken Kytta, to purchase a semester of Spanish for the second semester at the cost of \$8,200.00. Motion carried on a roll call vote:

AYES: B.J. (Brady) Tervo, Carl Olson, Tanya Etelamaki, Peter Torola, Roger Tervo, Ken Kytta, Randal Danison

NAYS: None

B. Snow Plowing Bid – Ken Kytta moved, seconded by Carl Olson, to hire DP Construction for snow plowing for the 2022-2023 season. Rates are as follows: truck with plow @ \$90 per hour; loader with 3 yard bucket @ \$150 per hour; loader with 14' push blade @ \$150 per hour; sanding as requested is \$175 per time. Motion carried on a roll call vote:

AYES: B.J. (Brady) Tervo, Carl Olson, Tanya Etelamaki, Peter Torola, Roger Tervo, Ken Kytta, Randal Danison

NAYS: None

C. Daily Sub Pay Rate – Ken Kytta moved, seconded by Carl Olson, to raise our daily sub pay rate to \$115.00 per day to be competitive with other districts in the area. Motion carried on a roll call vote:

AYES: B.J. (Brady) Tervo, Carl Olson, Tanya Etelamaki, Peter Torola, Roger Tervo, Ken Kytta, Randal Danison

NAYS: None

D. Resignation – Special Ed – Ken Kytta moved, seconded by Tanya Etelamaki, to accept the resignation of Elizabeth Juntikka as the Special Education teacher. All members voted aye.

E. Hire – Special Ed – Ken Kytta moved, seconded by Carl Olson, to hire Jomarie Wakeham as the full-time special education teacher. Mrs. Wakeham will move from the Title I department to the special education department beginning on Tuesday, October 18, 2022. Salary will be pro-rated and paid according to the CEA contract. Motion carried on a roll call vote.

AYES: B.J. (Brady) Tervo, Carl Olson, Tanya Etelamaki, Peter Torola, Roger Tervo, Ken Kytta, Randal Danison

NAYS: None

F. Hire – JH Boys Basketball Coach – Ken Kytta moved, seconded by Carl Olson, to hire Joe Watson as the JH Boys Basketball Coach. Mr. Watson will be hired through ESS WillSub our third party contractor and paid according to our Schedule B scale as printed in the CEA contract. Motion carried on a roll call vote:

AYES: B.J. (Brady) Tervo, Carl Olson, Tanya Etelamaki, Peter Torola, Roger Tervo, Ken Kytta, Randal Danison

NAYS: None

G. Hire – Part-Time Food Service Aide – Ken Kytta moved, seconded by Peter Torola, to hire Christy Kilpela as a part-time food service aide. Mrs. Kilpela is already employed by ESS WillSub our third party contractor and she will be paid according to our support staff pay scale chart. Motion carried on a roll call vote:

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AYES: B.J. (Brady) Tervo, Carl Olson, Tanya Etelamaki, Peter Torola, Roger Tervo, Ken Kytta,
Randal Danison
NAYS: None

H. Superintendent Evaluation – The superintendent evaluation tool will be sent out to board members. A discussion regarding the evaluation will be held at the November board meeting. A review should be completed in December

I. November board meeting – Monday, November 21 @ 5:30 PM – School Library

Ken Kytta moved, seconded by Peter Torola, to adjourn the meeting at 6:04 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary: