

CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting

May 16, 2022

The Chassell Township School Board of Education met on Monday, May 16, 2022, in the school library. President Randal Danison called the meeting to order at 5:32 p.m.

Present: Roger Tervo, Ken Kytta, Carl Olson, Peter Torola, B.J. (Brady) Tervo, Randal Danison

Absent: Tanya Etelamaki

Guests: Tricia Tervo, Mark Ware, Dominique Crowley, Kara LaTendresse, Angela and Paige Danison

Comments from guests:

- Paige Danison addressed the board. She wanted to discuss the dress code that is listed in the student handbook. After a brief discussion, the subject was tabled and moved to the Education Committee. The committee will bring recommendations back to the board for a solution/recommendation.
- Tricia Tervo spoke briefly about the Physics Trip which was phenomenal. The students enjoyed the experience.
- Nick Baumgartner will be doing an assembly on Tuesday, May 17 at 10 AM – all are welcome
- Mr. Schuldt recently took the 8th grade class to MTU for their GEAR UP (Gaining Early Awareness and Readiness for Undergraduate Programs). The program provides tutoring, mentoring, campus tours, and parent workshops to the graduating class of 2026. They also offer scholarships each summer to bring GEAR UP students to Michigan Tech's Summer Youth Programs. The program helps students with attendance, behavior, grades and test scores. Statistics have shown that students who have participated in the GEAR UP program are 78% more self-motivated, 65% manage stress better and 71% encourage and mentor others.

Regular Board Meeting – April 18, 2022 – Ken Kytta moved, seconded by Roger Tervo, to approve the minutes of the regular meeting on April 18, 2022. Motion carried with all members voting AYE.

Treasurer's Report - B.J. (Brady)Tervo reported an Income of \$1,854,349.41 and Expenses of \$2,002,630.53 leaving a deficit Net Income balance of (\$148,281.12).

The General Fund Cash & Investment Balance as of April 30, 2022, was \$827,327.88.

Carl Olson moved, seconded by Ken Kytta, to approve the treasurer's report, petty cash report, and to pay the April bills as submitted. Motion carried on a roll call vote:

AYES: B.J. (Brady) Tervo, Roger Tervo, Ken Kytta, Carl Olson, Peter Torola, Randal Danison

NAYS: None

COMMUNICATIONS

A. Administrative Items

1. Chassell Child Care Center updates – Two play structures have been ordered. The first is a Step 2 structure that was purchased for the toddlers at a cost of approximately \$900.00 and the second structure is a play structure that will be placed on the playground near the swings and that structure has several slides and climbing areas. The approximate cost of this structure is \$24,600.00 (which includes installation).

Summer enrollment is up and will be staffed by a minimum of two employees. Summer hours will be from 8 AM until 4:30 PM.

A discussion has been had regarding offering an infant room separate from the main room which is appropriate for 18 months and older. There will be further discussions and consideration of this need.

2. Spring Band Concert – Wednesday, May 11
 Congratulations to Ms. Puuri, students and family support.
3. The elementary picnic will be held on Friday, May 20 at the Lake Linden Park from 9:30 AM-2:30 PM. (Weather permitting – alternate day is Monday, May 23).
4. Summer Programming Update – Barkell Elementary School in Hancock is offering the 2022 Northern Lights Summer Program. The program will run from June 20 – July 28 (Monday – Thursday) 9 AM – Noon. Scheduling is flexible with choice of which days your child(ren) attends. Programming includes individual and small group instruction in math and reading to meet the learning needs of each student. Students will also enjoy outdoor free play, games and activities.

Chassell will be offering a summer reading program on Wednesday mornings. The program will run from 9 AM until Noon. The program will be geared toward Title I students but will be open to all students. Registrations are currently being accepted.

COMMITTEE REPORTS

- A. Property Committee – Roger Tervo reported they had met on Tuesday, May 3 at 4:00 PM. Discussion centered on the need for new boilers. R.C. Mechanical gave a quote for one boiler; however the school district will be putting out an RFP (Request for Proposal) for two new boilers as they should be replaced together.

The committee also talked about the water issue on the playground this spring. There is a need for grade work to be done with regard to water running down the hill.

The fence needs to be moved for the child care area.

The basketball court needs a three point line.

The gazebo and pirate ship should be removed as they are becoming dangerous. The land needs to be cleared and site work completed. The school should look at getting a few quotes for this work.

- B. Athletic Committee – Kara LaTendresse reported that the committee met on Thursday, May 5 at 4:00 PM. A resignation was received from Rosalie Kangas as the girls' varsity basketball coach.

There was discussion regarding the assistant basketball coach position.

The interview process was reviewed. Coaching interviews will be done as a team with a minimum of the Athletic Director and Superintendent.

MIAAA (Michigan Interscholastic Athletic Administrators Association) yearly membership was discussed. The association is dedicated to improving the quality of school athletic programs, the profession of athletic administration, and their personal administrative skills. Membership dues are \$155.00.

Coaches will have evaluations done annually.

The Athletic Director job description is being developed/updated.

- C. Personnel Committee – Ken Kytta reported they had met on Thursday, May 5 at 5:00 PM. Coaches' salaries should added to Schedule B as "draft" items for now:

- Assistant Basketball Coach - \$1,250.00
- Event Supervision - \$4,000.00 per school year
- Athletic Director - \$4,000.00 per school year

An evaluation policy will be put into place. Fall/Winter coaches will be evaluated in April; Spring coaches will be evaluated in June.

A new support staff pay schedule was developed. The committee would like to present this to the board for approval with a start date of July 1 (next fiscal year). Pay schedule provided.

Staffing – Positions to post for: Food Service Director, Principal Secretary and a High School Principal/Counselor.

New stipend for Child Care Supervision of \$2,500.00. Per board approval.

- D. Education Committee – B.J. (Brady) Tervo reported the committee had met on Friday, May 6 at 4 PM. Discussion centered on the board approval of Agriscience as a science credit for high school students. The committee spoke with several staff members who expressed their concern with this decision. The state law and the Board of Education do not agree on the state standards. The law still reads "Michigan requires students to complete three science courses, including one in biology and one in either chemistry or physics in order to satisfy the Michigan graduation requirements. The current Agriscience class that is offered as an elective does not have the course content applicable for a graduation credit. The district is also in the process of aligning the curriculum to meet current standards from elementary through high school. There has been some discussion about doing curriculum mapping possibly in June.

DISCUSSION ITEMS

- A. CCISD Budget Resolution (2022-2023)

ACTION ITEMS

- A. Resignation – Roger Tervo moved, seconded by Carl Olson, to accept with regret the resignation of Rosalie Kangas as the Girls' Varsity Basketball Coach. Motion carried with all members voting AYE.

- B. New Membership – Ken Kytta moved, seconded by Carl Olson, to pay for membership in MIAAA (Michigan Interscholastic Athletic Administrators Association). The membership dues are \$155.00 per year. Motion carried in a roll call vote:

AYES: B.J. (Brady) Tervo, Roger Tervo, Ken Kytta, Carl Olson, Peter Torola, Randal Danison

NAYS: None

- C. Coaches Salary (Schedule B) – Ken Kytta moved, seconded by Carl Olson, to add the following items to Schedule B as a "draft": Assistant Basketball Coach \$1,250.00; Event Supervision \$4,000.00 (school year); Athletic Director \$4,000.00 (school year). Motion carried on a roll call vote:

AYES: B.J. (Brady) Tervo, Roger Tervo, Ken Kytta, Carl Olson, Peter Torola, Randal Danison

NAYS: None

- D. Assistant Basketball Coach Pay Adjustment – Carl Olson moved, seconded by Roger Tervo to pay the assistant basketball coaches the balance due according to the salary adjustment for the 2021-2022 season. Motion carried on a roll call vote:
AYES: B.J. (Brady) Tervo, Roger Tervo, Ken Kytta, Carl Olson, Peter Torola
NAYS: None
ABSTAIN: Randal Danison (daughter is an assistant coach)
- E. Support Staff Pay Schedule – Ken Kytta moved, seconded by Roger Tervo, to approve the support staff pay schedule as presented (attached). The schedule will not go into effect until July 1, 2022 (next fiscal year). Motion carried on a roll call vote:
AYES: B.J. (Brady) Tervo, Roger Tervo, Ken Kytta, Carl Olson, Peter Torola, Randal Danison
NAYS: None
- F. Child Care Supervision Stipend – Carl Olson moved, seconded by Ken Kytta, to set the Child Care Supervision Stipend at \$2,500.00 annually. Motion carried with all members voting AYE.
- G. Agriscience Class – Ken Kytta moved, seconded by Peter Torola, to return the Agriscience class to an elective. Motion carried with all members voting AYE.
- H. CCISD Budget Resolution 2022-23 – Ken Kytta moved, seconded by B.J. (Brady) Tervo, to support the CCISD budget resolution for the 2022-2023 fiscal year. Motion carried with all members voting AYE.
- I. MHSAA Membership Resolution 2022-23 – Ken Kytta moved, seconded by Carl Olson, to approve the MHSAA Membership Resolution for the 2022-2023 school year. Motion carried with all members voting AYE.
- J. The June board meeting will be Monday, June 20, 2022, at 5:30 p.m. in the school library.

Carl Olson moved, seconded by Ken Kytta, to adjourn the meeting at 6:35 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary:

ISD BUDGET RESOLUTION

Chassell Township School Board _____, Michigan (the "District")

A regular meeting of the board of education of Chassell Township School _____, Michigan

(the "Board"), was held in the school library _____, in the District,

on the 16th day of May, 2022, at 5:30 o'clock in the p.m.

The meeting was called to order by Randal Danison _____, President.

Present: Members - B.J. (Brady) Tervo, Roger Tervo, Ken Kytta
Carl Olson, Peter Torola, Randal Danison

Absent: Members - Tanya Etelamaki

The following preamble and resolution were offered by Member Ken Kytta _____ and supported by Member B.J. (Brady) Tervo _____:

WHEREAS:

- 1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
- 2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

- 1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
- 2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1.
- 3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members - B.J. (Brady) Tervo, Roger Tervo, Ken Kytta
Carl Olson, Peter Torola, Randal Danison

Nays: Members None

Resolution declared adopted.

Tanya Etelamaki
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Chassell Township Schools Chassell _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on May 16, 2022, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Tanya Etelamaki
Secretary, Board of Education

