



CHASSELL TOWNSHIP SCHOOLS
 41585 U.S. Hwy 41 – P.O. Box 140
 Chassell MI 49916

Board of Education Meeting Agenda
 July 17, 2023 - 5:30 p.m.

“This is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.”

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Current Agenda
5. **Guests**
6. Minutes of the last session – June 19, 2023

7. Business Meeting:

- a. Adoption of schedule of regular board meetings. (Proposed) The regular monthly board meetings will be held on the third Monday of each month at 5:30 p.m. Following is a list of proposed meeting dates:

August 21, 2023	September 18, 2023	October 16, 2023	November 20, 2023
December 18, 2023	January 15, 2024	February 19, 2024	March 18, 2024
April 15, 2024	May 20, 2024	June 17, 2024	July 15, 2024

- b. Designation of person responsible for posting notices of public meetings.
 Proposal: Superintendent or Business Office Manger

- c. Appointment of Election Committee.
 Proposal: Appoint Board Secretary, Superintendent and Township Clerk

- d. Approval of annual retainer contracts.
 Proposal: Law firms – Thrun Law Firm, P.C.
 Auditors – Hungerford Nichols
Other consultants will be an option of the Board as required.

- e. Authorize Chief Financial Officer to conduct ACH transactions

- f. Approval of memberships. (Proposal to approve the following):
- | | |
|--|-------------------|
| i. CCASB (Copper Country Association of School Boards) | Fee: \$ 50.00 |
| ii. CC Superintendent’s Roundtable | Fee: \$ 150.00 |
| iii. MASA (MI Association of School Administrators) | Fee: \$ 894.74 |
| iv. MASB (MI Association of School Boards) | Fee: \$1,099.90 |
| v. MASSP (MI Association of Secondary School Principals) | Fee: \$ 375.00 |
| vi. MSBO (MI School Business Officials) | Fee: \$ 150.00 |
| vii. UPSBO (U.P. School Business Officials) | Fee: \$ 25.00 |
| <i>Total</i> | <u>\$2,747.64</u> |

8. Designation of depositories and signatories for school funds

Proposed depositories and signatories are as follows:

MILAF Liquid, Max Accounts, Term Series

General Operating Superintendent, Treasurer, CFO
Capital Projects
Debt Retirement

Superior National Bank

General Fund Checking Superintendent, Treasurer

Payroll Checking Superintendent, Treasurer, CFO, BOM

Activities Checking Superintendent, Pre-k-12 Principal Secretary, BOM

Building and Site Fund Superintendent, Treasurer, CFO

Capital Projects Sinking Fund Checking (7/14/10)
Superintendent, Treasurer, CFO

2017 Bonds – Capital Projects (11/2016)
Superintendent, Treasurer, CFO

9. Treasurer's Report

10. Petty Cash

11. Bills

12. Administrative Items

- a. Foundation board meeting – Wednesday, July 5, 2023
- b. Strawberry Festival
 - *Pike Bay 5K
- c. Chassell Child Care Center update
 - *Play structure installed, SET SEG inspection scheduled
 - *Interior wall project – quote received
- d. Summer cleaning/gym floor refinishing update

13. Committee Reports

- a. Policy Committee – Wednesday, June 21 @ 3:45 PM
- b. Negotiation/Personnel Committee – Tuesday, June 27 @ 4:00 PM

14. Discussion Items

- 1. Bus drivers – two-route pay/bonus (one-time)
 - a. Two-route modification “thank you” pay
 - i. Recommended one-time payment, prorated, as follows:
 - 1. DE - \$600
 - 2. NT - \$450
 - 3. TP - \$250
 - b. Resignation – K. Kytta; board seat opening

15. Action Items

- a. Elect a CCASB Representative for the 2023- 2024 school year.
- b. Milk Bid – Jilbert’s Dairy
- c. Letter of Resignation – Ken Kytta, Chassell School Board
- d. NEOLA – Vol 37, No 2 (first draft reading) General, Technology, Tobacco
- e. Per committee recommendations

16. Future Items

- a. Next Board Meeting: August 21, 2023 at 5:30 p.m.