



CHASSELL TOWNSHIP SCHOOLS
41585 U.S. Hwy 41 – P.O. Box 140
Chassell MI 49916

Board of Education Meeting Agenda
July 18, 2022 - 5:30 p.m.

Pledge of Allegiance

1. Guests

2. Minutes of the last session – June 20, 2022

3. Business Meeting:

- a. Adoption of schedule of regular board meetings. (Proposed) The regular monthly board meetings will be held on the third Monday of each month at 5:30 p.m. Following is a list of proposed meeting dates:

July 18, 2022	January 16, 2023
August 15, 2022	February 20, 2023
September 19, 2022	March 20, 2023
October 17, 2022	April 17, 2023
November 21, 2022	May 15, 2023
December 19, 2022	June 19, 2023

- b. Designation of person responsible for posting notices of public meetings.

Proposal: Superintendent or Business Office Manger

- c. Appointment of Election Committee.

Proposal: Appoint Board Secretary, Superintendent and Township Clerk

- d. Approval of annual retainer contracts.

Proposal: Law firms – Thrun Law Firm, P.C.

Auditors – Hungerford Nichols

Other consultants will be an option of the Board as required.

- e. Authorize Chief Financial Officer to conduct ACH transactions

f. Approval of memberships.

Proposal: Approve the following memberships

i. CCASB (Copper Country Association of School Boards)	Fee: \$ 50.00
ii. CC Superintendent's Roundtable	Fee: \$ 150.00
iii. MASA (MI Association of School Administrators)	Fee: \$ 894.74
iv. MASB (MI Association of School Boards)	Fee: \$1,121.00
v. MASSP (MI Association of Secondary School Principals)	Fee: \$ 375.00
vi. MSBO (MI School Business Officials)	Fee: \$ 150.00
vii. UPSBO (U.P. School Business Officials)	Fee: \$ 25.00
<i>Total</i>	<u>\$2,765.74</u>

4. Designation of depositories and signatories for school funds

Proposed depositories and signatories are as follows:

MILAF Liquid, Max Accounts, Term Series

General Operating	Superintendent, Treasurer, CFO
Capital Projects	
Debt Retirement	

Superior National Bank

General Fund Checking	Superintendent, Treasurer
Payroll Checking	Superintendent, Treasurer, CFO, BOM
Imprest Fund Checking	Superintendent, CFO, BOM
Activities Checking	Superintendent, Pre k-12 Principal Secretary, BOM
Building and Site Fund	Superintendent, Treasurer, CFO
Capital Projects Sinking Fund Checking (7/14/10)	Superintendent, Treasurer, CFO
2017 Bonds – Capital Projects (11/2016)	Superintendent, Treasurer, CFO

5. Treasurer's Report

6. Petty Cash

7. Bills

8. Administrative Items

- a. Foundation board meeting – 7/6/2022
- b. Strawberry Festival
- c. Chassell Child Care Center update
- d. Summer cleaning update

9. Committee Reports

- a. Personnel Committee – June 30 (8:45 AM)

10. Discussion Items

- a.
- b.

11. Action Items

- a. Elect a CCASB Representative for the 2022-2023 school year.
- b. Milk Bid – Jilbert’s Dairy
- c. Letter of Resignation – Rachael Keranen – Chassell Child Care Center
- d. Hire – Tara Arens – Administrative Assistant – Principal's Office
- e. Hire – Tricia Tervo – MS/HS Principal/Counselor
- f. NEOLA – Vol 36, No 1 (Sept. 2021) – including Special Releases – second draft reading ADOPT
- g. NEOLA – Vol 36, No 1 (Feb 2022) second draft reading ADOPT
- h. Per committee recommendations

12. Future Items

- a. Next Board Meeting: August 15, 2022 at 5:30 p.m.