

**CHASSELL TOWNSHIP SCHOOL  
Board of Education  
Regular Meeting**

**December 19, 2016**

The Chassell Township School Board of Education met on Monday, December 19, 2016, in the library. President Roger Tervo called the meeting to order at 5:40 p.m.

Present: Marcia Messer, Suzanna Tuomi, Roger Tervo, Chris Holmes, Carl Olson

Absent: Ken Kytta

GUESTS – Randal Danison, BJ & Tricia Tervo, Lynn Gierke, Tamara Pietila, Jane Rautiola

Mrs. Tervo addressed the board and reported that the 7<sup>th</sup> grade class held a fundraising event during the Old Fashioned Christmas Bazar and raised approximately \$840.00 from a bake sale. The students plan to donate the money to the Cody Nichols family along with a box of Christmas ornaments that the student made on the 3D printers.

Mrs. Rautiola addressed the board and voiced her concern over the issue of Sunday afternoon athletic practices. Typically Mrs. Rautiola stated that due to her children in different levels of athletics there are times when she and/or her husband have to run three or four times a day on a Sunday for practices. This seems to be more of a norm now that it used to be in the past. The board directed her concerns to be discussed at the next Athletic Committee meeting. The next meeting was just scheduled for Tuesday, January 3, 2017, at 5:00 p.m.

Regular Board Meeting – November 21, 2016 – Chris Holmes moved, seconded by Marcia Messer, to approve the minutes of the regular meeting on November 21, 2016. Motion carried with all members voting AYE.

Treasurer's Report - Howard Parmentier reported an Income of \$183,290.64, Expenses of \$199,379.70, leaving a deficit Net Income balance of (\$16,089.06) for the period of November 1, 2016 through November 30, 2016.

The General Fund Cash & Investment Balance as of November 30, 2016 was \$234,725.75.

Carl Olson moved, seconded by Chris Holmes, to approve the treasurer's report, petty cash report, and to pay the November bills as submitted. Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Chris Holmes, Carl Olson, Roger Tervo

NAYS: None

**ADMINISTRATIVE ITEMS**

- A. **Banners** – The banners for Boys Cross Country and Girls Basketball have been hung in the gym.
- B. **Fall Sports Banquet** – The fall sports banquet was held on Wednesday, November 30 in the multipurpose room. Players, students and parents attended and enjoyed the event.
- C. **PESG** – (Professional Educational Services Group, LLC) will be our new “third party” provider for *substitutes, aides and off staff coaches*. PESG is a leading national provider of Educational Staffing and Services. PESG charges a lower percentage rate than GMS for the previously listed services. PESG also handles calling for subs and pulls time sheet data from the computer system to generate payroll; thus saving the district in man power hours.

- D. **Title Funding** – The Michigan Department of Education just announced that our district will be granted an additional \$12,000.00 in funds to be used for Title I purchases. The district will be concentrating those funds on new computers and software for Title I students.
- E. **MSP Safety Grant** – The district has applied for a Michigan State Police Safety Grant in the amount of \$32,685.64. Items listed within the grant proposal include: keyless entry, mass strobe alert system and an upgraded security camera system. Notification from the State Police regarding the issuance of the grant will be sometime in early February.
- F. **MASB Training** – (Superintendent Evaluation training) will be held on Thursday, February 2 from 7:30 p.m. – 9:30 p.m. Al Kantola from MASB will be doing the training.
- G. **Donation** – The school district received another generous donation of \$10,000.00 from a Chassell resident. The donor stated to use the money as needed within the school district.
- H. **Title I Aide** – Six applicants have applied for the Title I aide position that will become available at the end of January. The committee plans to interview three of the six applicants.
- I. **Mobile Dentist** – Mr. Parmentier was contacted about the possibility of having a mobile dentist at the school district. A minimum of twenty-five people need to be interested in using the mobile dentist for services. If the district meets the minimum requirements, the district will have the mobile dentist on-site on Friday, March 24, 2017. Inquiry notices will be sent out in February to ascertain the interest in this event.
- J. **ISD/REMC Channel** – The CCISD and REMC will have its own channel on cable TV. The ISD has asked for each district to provide a digital copy of their Christmas program to be aired on the channel during the month of December. Board members discussed this and offered to send our band concert to share.
- K. **Legislative Update** –
- **MPSERS 401(k)** – The Republican-controlled Senate Appropriations Committee voted 9-8 to close the school retirement system to new members. The committee, over the objections of school employees, took up the legislation during the lame duck session to force new hires into a 401(k) style pension plan, instead of the blended pension and 401(k) system they can use now, known as the hybrid system. The new 401(k) did not pass the lame duck session.
  - **Student Discipline (HB 5618-5621; 5693-5695)** modify certain aspects of Michigan's current "zero tolerance" student discipline laws. Under the new legislation, schools will have discretion whether to suspend or expel a student after considering a number of required factors, including the student's prior disciplinary history and whether the student's behavior threatened the safety of another student or staff member. The legislation encourages schools to consider restorative practices as an alternative to suspensions and expulsions. If signed by the Governor, the legislation will become effective August 1, 2017.
  - **Seclusion and Restraint** – The Legislature passed another series of bills (HB 5409-5417) to regulate the use of seclusion and restraint in schools. This legislation requires the Michigan Department of Education to develop a model policy on the use of seclusion and restraint and further requires that all school districts adopt and implement a local policy consistent with the Department's policy by the beginning of the 2017-2018 school year. The policies must prohibit all forms of seclusion and restraint except in emergency situations and must contain detailed provisions for when and how seclusion and restraint may be used in emergency situations.

## COMMITTEE REPORTS

- A. Finance Committee – Chris Holmes reported the committee had met on Wednesday, December 7, 2016, at noon at UPEA to discuss the following: (1) Reviewed the priority list in regards to the bond proposal. (2) Discussed wage compensation for extra programs, i.e., Elementary Christmas Program and the Veteran’s Day Program. Currently there is no compensation for these extra programs. The recommendation from the committee is to compensate as follows: Elementary Christmas Program \$500.00; Veteran’s Day Program \$250.00.
  
- B. Education Committee – Roger Tervo reported the committee had met on Thursday, December 15, 2016, with John Vaara from NEOLA. The committee reviewed the NEOLA policies Vol. 31, No. 1. The recommendation of the committee is to approve the first draft reading as presented.
  
- C. CCASB Report - Suzanna Tuomi reported the CCASB met on Wednesday, December 7, 2016, at 6:00 p.m. at the CCISD. Highlights include the following: (1) the committee discussed the Legislative Luncheon that was held at the Jutila Center this year vs at the ISD. It was agreed that the venue was better and overall the group thought the event was a success. (2) new board member orientation will be held on Wednesday, January 18, 2017 at the CCISD. (3) the Adams Township School District tour will be held on Wednesday, March 22, 2017. The new reading specialist (Angela Elmblad) hired by the ISD will present on what she is accomplishing at each local school district. (4) the annual awards dinner is tentatively being planned for Wednesday, April 19, 2017 – venue to be determined.
  
- D. Athletic Committee – To meet on Tuesday, January 3, 2017 at 5:00 p.m., Panther Room.

## DISCUSSION ITEMS

- A. Bond Issuance – The board members reviewed the resolution authorizing issuance of bonds and other matters relating thereto. The recommendation from Thrun Law Firm is to sell the bonds in February and close the sale on April 1. (Documents attached).
  
- B. Work-Based Learning – In order for a student to be placed in a “work-based learning environment” the business must furnish liability insurance documentation and must provide a safety training class per direction from the ISD.

## ACTION ITEMS

- A. Program Compensation – Chris Holmes moved, seconded by Suzanna Tuomi, to compensate as follows: Elementary Christmas Program \$500.00; Veteran’s Day Program \$250.00. Motion carried on a roll call vote:  
  
AYES: Marcia Messer, Suzanna Tuomi, Carl Olson, Chris Holmes, Roger Tervo  
NAYS: None
  
- B. Bond Issuance – Chris Holmes moved, seconded by Carl Olson, to adopt the resolution authorizing issuance of bonds and other matters relating thereto. (Documents attached). The motion includes giving Thrun Law Firm the authority to solicit the best price for the bonds. Motion carried on a roll call vote:  
  
AYES: Marcia Messer, Suzanna Tuomi, Carl Olson, Chris Holmes, Roger Tervo  
NAYS: None

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- C. NEOLA Policies – Vol. 31, No. 1 (*first draft reading*) – Carl Olson moved, seconded by Suzanna Tuomi to approve the *first draft reading* of the NEOLA Policies Vol. 31, No 1. Motion carried with all members voting AYE.
  
- D. Thank You – Thank you to Lynn Gierke and Marcia Messer for their service on the board. The board enjoyed an ice cream cake from Dairy Queen.
  
- E. The January board meeting will be scheduled for Monday, January 16, 2017, at 5:30 p.m..

Lynn Gierke moved, seconded by Carl Olson, to adjourn the meeting at 5:38 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary: