

**CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting**

November 21, 2016

The Chassell Township School Board of Education met on Monday, November 21, 2016, in the library. President Roger Tervo called the meeting to order at 5:30 p.m.

Present: Marcia Messer, Suzanna Tuomi, Chris Holmes, Roger Tervo, Ken Kytta

Absent: Carl Olson

GUESTS: Nora Olson, Polly Sue Goddard, Margaret Salmi, Zachary Goddard, Jake Holmes

Members of the Senior Class presented an update on the Senior Trip being planned for May 2017.

Regular Board Meeting – October 17, 2016 – Ken Kytta moved, seconded by Chris Holmes, to approve the minutes of the regular meeting on October 17, 2016. Motion carried with all members voting AYE.

Treasurer's Report - Howard Parmentier reported an Income of \$169,750.26, Expenses of \$167,588.94, leaving a Net Income balance of \$2,161.32 for the period of July 1, 2016 through October 31, 2016.

The General Fund Cash & Investment Balance as of October 31, 2016 was \$159,117.80.

Ken Kytta moved, seconded by Marcia Messer, to approve the treasurer's report, petty cash report, and to pay the October bills as submitted. Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Chris Holmes, Ken Kytta, Roger Tervo

NAYS: None

ADMINISTRATIVE ITEMS

- A. Medical update on a middle school student.
- B. Banners were received from Elite Sign Company – Boys 2016-17 U.P. Cross Country Champions and Girls 2015-16 Basketball District Champions.
- C. Individual awards for football – Grant Hokenson, First Team Offense; All U.P. Honorable Mention as a wide receiver.
- D. Voice of Democracy – Libby Kyro was a 1st place winner in our District, she will be going to Lansing with her parents in January.
- E. Trades Program – received a Section 61b Planning Grant for Career and Technical Education Early/Middle College Program for \$6,888.00.
- F. Trades Advisory Committee – the first meeting was held on November 7. Committee members include: Howard Parmentier, Michael Randell, Shawn Kolbus, Jeff Koski, Bob Tuomi, Bill Sleeman, David Hokenson, Garlan Heikkinen, Ray Niemi, Roger and Logan Tervo.
- G. The scheduling conflict for juniors was resolved with regard to the Early College program.
- H. The Student Council has organized and is running the TV6 Can-A-Thon. The program runs through December 7.
- I. The Fall Athletic Sports Banquet is being organized for November 30 at 6 p.m. in the Panther Café.
- J. The MASB training scheduled for November 30 has been cancelled. Further dates will be offered in the future.

- K. Sinking Fund Money – New Law (PA319) amends Section 1212 of the Revised School Code to expand the permissible uses of the sinking fund. The funds originally were to be used for construction or repair of school buildings or purchase real estate for school buildings. It may now be used to also purchase school security improvements in addition to traditional building and site improvements.
- L. Bond Proposal Update – Jeff Soles from Thrun Law Firm and Paul Stauder from PFM Group are getting the bond sale together.

COMMITTEE REPORTS

- A. Finance Committee – The committee met on Thursday Oct. 27, 2016, with the Auditors from Rukkila Negro and Associates. The committee was informed that Chassell Township School had a clean audit.

DISCUSSION ITEMS

- A. Audit Summary – The Board Members were presented a copy of the Report on Financial Statements.
- B. Open Board Seat - There is an open board seat now with the resignation of Lynn Gierke. Mr. Parmentier will check with the CCISD on whether the position needs to be posted since the position will be filled newly elected board members on January 1, 2017.
- C. Driveway Survey - It was discussed that it would be beneficial to have the driveway survey done before the snow comes for the winter to be able to get an earlier start in the spring.

ACTION ITEMS

- A. Audit Report – Chris Holmes moved, seconded by Suzanna Tuomi, to accept the Audit as Reported. Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Chris Holmes, Ken Kytta, Roger Tervo
NAYS: None
- B. Resignation – Board member – Ken Kytta moved, seconded by Suzanna Tuomi, to accept with regret the resignation of Board Member, Lynn Gierke who is the newly elected township clerk. Motion carried with all members voting AYE.
- C. Driveway Survey – Ken Kytta moved, seconded by Marcia Messer, to proceed with having the grounds and driveway surveyed now to be ready for bidding in early 2017. Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Ken Kytta, Roger Tervo
NAYS: None
ABSTAIN: Chris Holmes as he is employed by UPEA.

Board members entered into an - Executive Session - Chris Holmes moved, seconded by Ken Kytta to enter into executive session at 6:11 p.m.

Board members returned from - Executive Session - Ken Kytta moved, seconded by Marcia Messer to exit executive session at 6:42 p.m.

- D. Joint Leadership Meeting – Suzanna Tuomi moved, seconded by Marcia Messer, to attempt to set a meeting of the Joint Leadership Committee in the near future.
- E. December board meeting will be on Monday, December 19, 2016, at 5:30 p.m.

Marcia Messer moved, seconded by Chris Holmes, to adjourn the meeting at 7:44 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary: