

**CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting**

May 16, 2016

The Chassell Township School Board of Education met on Monday, May 16, 2016, in the library. President Roger Tervo called the meeting to order at 5:32 p.m.

Present: Carl Olson, Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo

Absent: Ken Kytta

Guests: Denise Messina, Polly Sue Goddard, Tamara Pietila, Sarah Hoekstra, Angela Danison

Guests

Denise Messina addressed the school board regarding the Country Western Show. She was inquiring as to whether there would be an objection from the board regarding moving the Country Western Show back to Chassell Township Schools. The show had originally been performed at Chassell Township Schools and then due to size restrictions, the program moved to the Rozsa center at Michigan Technological University. The show was performed there until the rate was too high to make it a feasible fundraiser for the band program and it was moved to the Calumet Theatre. Some patrons of the program feel that the drive to Calumet does deter from the program. A board member did inquire as to what the rate is that the Notes from Home group does pay to have the program at the Calumet Theatre. It was stated that for approximately a thirteen hour day the program pays approximately \$525.00. This expenditure is offset by securing advertising from local businesses. The general consensus from the board members was that they are not opposed to moving the venue back to Chassell Township Schools.

Regular Board Meeting – April 18, 2016 – Chris Holmes moved, seconded by Carl Olson, to approve the minutes of the regular meeting on April 18, 2016. Motion carried with all members voting AYE.

Treasurer's Report - Lynn Gierke reported an Income of \$196,790.80 and Expenses of \$195,165.59 leaving a Net Income balance of \$1,625.21.

The General Fund Cash & Investment Balance as of April 30, 2016, was \$195,793.13.

Chris Holmes moved, seconded by Carl Olson, to approve the treasurer's report, petty cash report, and to pay the April bills as submitted. Motion carried on a roll call vote:

AYES: Carl Olson, Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo

NAYS: None

COMMUNICATIONS

A. Administrative Items

1. Country Western Show – Compliments on the Country Western Show, it was a success.
2. Band – To negate the rumors that have been going around the community; Chassell will continue to have a band/music program. Yes, the school district did have to post for a teaching position for a director, however there was a rumor circulating that Chassell was going to discontinue the program. That rumor was incorrect. To-date; the school district is continuing to search for a band director.
3. Thank You – Staff appreciation week was celebrated during the first week of May. Thank you to the food service department for all the hard work and energy to make the event a success.

4. Class Master Schedule – The *Class Master Schedule for 2016-17* has been finalized. The schedule is attached to this packet.
5. Early College – The class schedule for the early college program was recently released. Mr. Parmentier has been in contact with Gogebic Community College regarding some scheduling questions.
6. Free Sports Physicals – Tuesday, June 14, 2016 (3:00 p.m. – 4:30 p.m.) at the U.P. Health System University Center (MTU-SDC).

COMMITTEE REPORTS

- A. CCASB – The final program for the year was the award ceremony that was held on April 20. The CCASB will not meet again until September 2016. The next host school district will be Adams Township Schools.
- B. Personnel Committee Report – Howard Parmentier reported that four interviews were conducted for the Food Service Director on Thursday, May 12. The recommendation by the interview committee was to offer the position to (*first choice*) Laura Turcotte or (*second choice*) Antoinette Collins.
- C. Education Committee – Lynn Gierke reported that the committee had met on Monday, May 16. Discussion centered on the issue of gas allowance for students attending CTE classes, early college, and/or dual enrollment classes. The recommendation by the committee was to discontinue the gas allowance beginning with the 2016-2017 school year.

DISCUSSION ITEMS

- A. CCISD Budget Resolution – approve or disapprove. The recommendation was to approve.
- B. Class Master Schedule – The class master schedule was discussed during the administrative report.
- C. Bond Proposal for November 2016 – Board members were informed that in order to have a Bond Proposal on the November 8 ballot, the deadline for ballot language is August 16. A brief discussion of possible projects include the following:
 - Parking Lot
 - Internal/External Door Locks
 - Keyless Entry on Main Doors (note: the ISD has worked with a local vendor for keyless entry)
 - Building addition to the small engines classroom/trades classroom of approximately 13'x50'
 - Lift station fence upgrade
 - Electric (or automatic) motors for the basketball nets on the far side of the gym

ACTION ITEMS

- A. Offer of Employment – Chris Holmes moved, seconded by Carl Olson, to make an offer of employment to (1st choice) Laura Turcotte or (2nd Choice) Antoinette Collins for the position of *Food Service Director*. Motion carried with all members voting AYE.

- B. Gas Allowance – Carl Olson moved, seconded by Chris Holmes, to discontinue the gas allowance stipend of \$50.00 per semester for students who were driving to CTE classes, early college classes and/or dual enrollment classes beginning with the 2016-2017 school year. Motion carried with all members voting AYE.
- C. CCISD Budget Resolution – Chris Holmes moved, seconded by Carl Olson, to support the CCISD Budget Resolution as presented (copy attached). Motion carried with all members voting AYE.
- D. Resignation – A. Campbell – Suzanna Tuomi moved, seconded by Carl Olson, to accept with regret the resignation of Amanda Campbell whose position was the noon time recess monitor, as she will be moving out of the area. (Resignation letter attached). Motion carried with all members voting AYE.
- E. Resignation – G. Sleeman – Carl Olson moved, seconded by Suzanna Tuomi, to accept with regret the resignation of Ginger Sleeman as the J.V. Girls Basketball coach, due to time constrictions with her family and going back to school. (Resignation letter attached) Motion carried with all members voting AYE.
- F. Hire – S. Guidotti – Carl Olson moved, seconded by Chris Holmes, to hire Sarah Guidotti as the new J.V. Girls Basketball coach. Wages to paid according to the Schedule B wage scale approved as part of the CEA union contract. Motion carried on a roll call vote:
AYES: Carl Olson, Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo
NAYS: None
- G. Building Trades Classroom – Chris Holmes moved, seconded by Carl Olson, to approve the bid by D.P. Construction for the construction of the building trades' classroom which will include a concrete floor, wall and attic insulation and 5/8" drywall. The estimate was \$7,680.00 which includes labor and material. (Bid attached). Motion carried on a roll call vote:
AYES: Carl Olson, Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo
NAYS: None
- H. Negotiation Committee Meeting – The next negotiation committee meeting will be held on Tuesday, June 7 at 5:00 p.m. to continue negotiation discussions.
- I. June Board Meeting – The June board meeting will be held on Monday, June 20, 2016, at 5:30 p.m.

Carl Olson moved, seconded by Marcia Messer, to adjourn the meeting at 6:44 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary:

ISD BUDGET RESOLUTION

Chassell Township School District, Michigan (the 'District')

A regular meeting of the board of education of the District was held in the school library in the District, on the 16th day of May, 2016, at five thirty in the p.m.

The meeting was called to order by Roger Tervo, President.

Present: Carl Olson, Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo

Absent: Ken Kytta

The following preamble and resolution were offered by **Chris Holmes** and supported by **Carl Olson**:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2016.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Carl Olson, Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo

Nays: None

Resolution declared adopted.

Suzanna Tuomi
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Chassell Township School District, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on May 16, 2016, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Suzanna Tuomi
Secretary, Board of Education

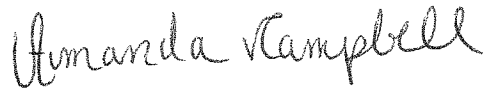
Amanda Campbell
P.O.Box 71
Chassell, MI 49916

May 16, 2016

To Chassell School Board,

I would first like to say thank you for the years I have been able to work here at the school. I have enjoyed working with many people and especially the kids. As for my family and myself we will be relocating to Marquette this coming summer and I will not be able to return for the 2016-2017 school year. Effective May 20th I will be resigning and once again thank you for the opportunities I've had here and I wish you all the best.

Amanda Campbell

A handwritten signature in cursive script that reads "Amanda Campbell". The signature is written in black ink and is positioned below the printed name.

April 20, 2016

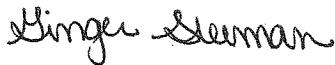
Dear Mr. Parmentier:

It is with a heavy heart that I am resigning from the Girls Junior Varsity Basketball Coach position. Between working full-time and taking classes toward my bachelor's degree at Michigan Tech, I cannot put the necessary time into developing the program as I would like. To be fair to the team and the school, I feel it is best for me to resign and allow another coach the opportunity to work with the girls over the summer in preparation for the fall season.

I want to thank you and Chassell Township Schools for giving me the opportunity to coach for the past two years. It has been an amazing experience. I also want to thank the players for working hard and making it an unforgettable season with lots of memories. Chassell School has a remarkable group of athletes and I look forward to watching them grow as a team, and the many successes that they will experience in the future.

Thank you again for such a wonderful opportunity.

Thank You,

A handwritten signature in cursive script that reads "Ginger Sleeman".

Ginger Sleeman

Sarah Guidotti
23482 Hellman Avenue
Dollar Bay, MI 49922
guidottis@cts.k12.mi.us

April 25, 2016

Howard Parmentier, Superintendent
Chassell Township Schools
P.O. Box 140
Chassell, MI 49916

Dear Mr. Parmentier:

I was happy to see your posting for a Junior Varsity Girls Basketball coaching position. I feel as though my passion for basketball and helping student-athletes progress, along with my previous experience as a travel-team coach, make me an excellent candidate for this position.

I began playing basketball the day I learned to walk. In middle school and high school I played for the Negaunee Miners, where basketball is an enriching part of the community, and continued my love for the game as a coach of a travel team after graduation. For the past four years I have been an employee at Chassell Schools, which has allowed me to get to know the junior-varsity aged girls that I would potentially be coaching. I feel that this is an extremely important asset to have in a small school such as ours.

Chassell Schools is a wonderful place to learn, teach, and coach. I really hope to earn the opportunity to take on this position and carry on the program in a positive direction. Thank you very much for considering me as a candidate for Junior Varsity Girls Basketball coaching position. I look forward to hearing from you.

Sincerely,



Sarah Guidotti



N: 13x50 rrom finish

danp@up.net <danp@up.net>
To: parmentierh@cts.k12.mi.us

Mon, Mar 21, 2016 at 10:44 AM

-----Original Message-----

From: danp@up.net
Sent: Friday, March 18, 2016 3:28pm
To: parmentierh@cts.k12.mi.us
Subject: 13x50 rrom finish

Howard, here are some budget numbers for that room.

650 square feet of concrete floor	\$3,900
1280 square feet of wall and attic insulation	\$1,280
1554 square feet of 5/8" drywall	\$2,500

This is Labor and Material.

Howard Parmentier <parmentierh@cts.k12.mi.us>
To: danp@up.net

Mon, Mar 21, 2016 at 10:57 AM

Dan, thank you! I will be getting back to you shortly.

Howard

[Quoted text hidden]

Howard G. Parmentier
Principal/Superintendent
Chassell Township Schools
41585 U.S. Highway 41
Chassell, Michigan 49916
Phone: 906-483-2132
Fax: 906-487-9045

Howard Parmentier <parmentierh@cts.k12.mi.us>
To: Jason Auel <jauel@copperisd.org>

Wed, Apr 20, 2016 at 12:05 PM

Here you go!

Thank you,

Howard

[Quoted text hidden]

Howard G. Parmentier
Principal/Superintendent
Chassell Township Schools
41585 U.S. Highway 41
Chassell, Michigan 49916
Phone: 906-483-2132