

CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting

February 16, 2015

The Chassell Township School Board of Education met on Monday, February 16, 2015, in the library. President Ken Kytta called the meeting to order at 5:33 p.m.

Guests: Stacy Brey, Director of Off Campus Operations GCC; Angela Danison, Dominique Divito, Barb Litzner, Jess & Rick Chiochios, Sarah & Marco Guidotti, Sarah Hoekstra, Tamara Pietila, Carol Pomeroy, Sandy Curnow, Cory Dompier, Heather Hainault, Tricia Tervo, Margaret Salmi, Kendra Turpeinen

Present: Carl Olson (5:38 p.m.), Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta

Absent: None

Guests: Stacy Brey, Director of Off Campus Operations GCC spoke to the board regarding the Early College Program which allows high school juniors and/or seniors to take college courses through Gogebic Community College. Students who want to earn a full associate degree must begin taking classes during their junior year and commit to a fifth year of high school. The students will earn college credits while still attending high school. The students will take college level English and college level Math classes along with some electives. Juniors will take two courses a day at the Gogebic center in Houghton for two years. For their fifth year of high school, they'll take all but one of their classes at the college center. By the time they graduate, they will have a high school diploma and 63 credit hours toward an associate degree in science or general studies.

Dominique Divito spoke to the board on behalf of the senior class. The senior class would like to travel to Wisconsin Dells for their senior class trip. Reservations were secured at Kalahari Resort in September as pre-approved by the board. The students (12 out of 12, plus 3 chaperones) will be gone May 19-22, 2015. Proposed activities include: zip lining, jet boat tour, IMAX movie, Mount Olympus Theme park and Devils Lake State park. The class has two remaining fundraisers scheduled and enough money to cover all events planned. Approved chaperones will be Sarah & Marco Guidotti and Mary Markham.

Kendra Turpeinen spoke to the board and stated that she loved the fact that the school district was able to order the *Reflex Math Software*. She stated her son loves the program so much that she has to set a timer to set a limit on how long he may sit with the program each day. (Note – this software was purchased with Title I grant money as noted during the administrative update).

Regular Board Meeting – January 19, 2015 – Carl Olson moved, seconded by Lynn Gierke, to approve the minutes of the regular meeting on January 19, 2015. Motion carried with all members voting AYE.

Treasurer's Report - Lynn Gierke reported an Income of \$165,298.16 and Expenses of \$178,181.08 leaving a deficit Net Income balance of (\$12,882.92).

The General Fund Cash & Investment Balance as of January 31, 2015, was \$175,338.05.

Carl Olson moved, seconded by Chris Holmes, to approve the treasurer's report, petty cash report, and to pay the January bills as submitted. Motion carried on a roll call vote:

AYES: Carl Olson, Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta

NAYS: None

ADMINISTRATIVE ITEMS

1. Governor's proposed state aid budget - \$75.00 foundation allowance per pupil; \$20.00 Best Practices per pupil allowance; an investment for a third grade reading initiative to continue and advance the state's focus on early education so that Michigan children can read proficiently by third grade; promote an increase of funding for at-risk students; additional funding in technology infrastructure to help schools meet online learning needs; and additional rehabilitation funds for districts that are in distress.
2. Title I Grant Request Approved – an increase of \$4,583.00 which was used to purchase new software as noted by parent Kendra Turpeinen during the guest comments.
3. March is Reading Month in the Elementary. All our elementary students will be reading Charlotte's Web.
4. The Chassell school board heard of several student honors. A list of accomplishments is as follows:
 - Nurse's Aide and Health Career's students:**
 - Abby Heikkila & Karli Michaels: 4th CPR and First Aid Team
 - Heather Waineo: 2nd Extemporaneous Health Poster
 - Ellie Hyypio: 1st Extemporaneous Writing
 - Marti Warren: 6th HOSA Bowl
 - Patriot's Pen – State of Michigan:**
 - Briah Maki – 6th place finisher
 - VFW Michigan Elementary Teacher of the Year:**
 - Angela Danison
 - Academic State Champion Award by Bridge Magazine – 4th year**
5. CTS Childcare (update: licensing consultant, GSRP info meeting, survey, possible partnership)
6. CTS After School Tutoring – Jess Chiochios and Georgeann Jukuri will run the tutoring program. Mr. Davidson is checking into getting money back from BHK for partnership payments that were previously paid.
7. E-Rate/USF application –
 - Shift in funding from category 1 to category 2
 - Based on our Free & Reduced applications we qualify for 70% funding on category 2 projects (infrastructure)
 - Submitted application to ensure \$39,000 in funding for the next 5 years (\$11,700 district amount)
 - Current needs include upgrade to WIFI network (new and increase WIFI hubs, switches, and wiring; wiring for security camera update if MSP grant is not approved; wire auto shop classroom)
8. State of State Assessment – ACT repeal has been locked out; the SAT will be the state test next year.
9. Legislative Update –
 - 3rd Grade Retention (part of Governor's budget)
 - Teacher and Administrator Evaluation (part of Governor's budget); if not passed by next school year = 50% of educator evaluation would be student growth
 - Sales Tax Vote in May (approximately \$200 per pupil increase; \$300 million in K-12 foundation allowance).

COMMITTEE REPORTS

- A. CCASB Report – Suzanna Tuomi reported that an *Open House* is scheduled for Wednesday, March 25, at Chassell Township Schools.
- B. School Improvement Committee – Met on Thursday, January 22 and reviewed the survey data that was gathered last year. Now the focus will be on taking the data, using the data and finding a common thread. Communication seemed to be the “main topic” throughout all survey data. The committee will move forward with the theme of *communication* as the focus of the group.
- C. Education Committee – Met on Thursday, January 29 with Gogebic Community College to discuss dual enrollment. Information presented to board members.
- D. Finance Committee Report – Ken Kytta reported the committee had met on Friday, February 6 at noon and reviewed the amended 2014-2015 budget. Based on the budget review, the recommendation from the committee is to offer the support staff personnel a 3% raise retro-active to the start of the 2014-15 school year. It was noted that the support staff personnel have not had a raise in the past 3 years.
- E. Joint Leadership Council – The joint leadership council met on Wednesday, February 11. The council members are Heather Hainault (4th grade teacher), Marco Guidotti (High School English teacher), Roger Tervo (Board V.P.) and Chris Holmes (Board trustee). The purpose of the council is to keep the lines of communication open between the teacher representatives and the board. The council will meet on a quarterly basis.

DISCUSSION ITEMS

- A. Committee Assignments:
Athletic: Suzy Tuomi (Chair), Carl Olson, Chris Holmes, (Ken Kytta – alternate)
Property: Carl Olson (Chair), Marcia Messer, Roger Tervo, (Suzy Tuomi – alternate)
Education: Lynn Gierke (Chair), Marcia Messer, Suzy Tuomi, (Roger Tervo – alternate)
Finance: Ken Kytta (Chair), Lynn Gierke, Roger Tervo, (Chris Holmes – alternate)
Personnel/Negotiation: Ken Kytta (Chair), Suzy Tuomi, Chris Holmes, (Carl Olson-alternate)
- B. CCASB Award Recipients – *Community Leadership* award nominations are due to the CCASB by Wednesday, March 25. District award winners are due by Friday, April 10.

ACTION ITEMS

- A. Senior Class Trip – Roger Tervo moved, seconded by Suzanna Tuomi, to grant permission for the senior class to travel to Wisconsin Dells for their senior class trip from May 19-22, 2015. Details were provided during the guest portion of the minutes. Motion carried with all members voting AYE.
- B. Letters of Congratulations - Suzanna Tuomi moved, seconded by Lynn Gierke, to send letters of congratulations to the Nurse's Aide and Health Career's students, the Patriots Pen award winner and the VFW Michigan Elementary Teacher of the Year. Motion carried with all members voting AYE.

- C. Amended Budget 2014-2015 - General Fund - Carl Olson moved, seconded by Chris Holmes, to approve the amended General Fund budget as follows:

Total Revenue	\$2,256,365
Total Expenditures	\$2,222,015
Excess (Deficiency) of Revenue	\$ 34,350
Total Other Financing Sources (Uses)	\$ (63,088)
Excess (Deficiency) of Revenues	\$ (28,738)
Estimated Fund Balance, End of Year	\$ 131,876

Motion carried on a roll call vote:

AYES: Carl Olson, Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta

NAYS: None

- D. Amended Budget 2014-2015 - Food Service - Carl Olson moved, seconded by Chris Holmes, to approve the amended Food Service budget as follows:

Total Revenue	\$126,170
Total Expenditures	\$129,482
Excess (Deficiency) of Revenue	\$ (3,312)
Total Other Financing Sources (Uses)	\$ Zero
Excess (Deficiency) of Revenues	\$ (3,312)
Estimated Fund Balance, End of Year	\$ 13,203

Motion carried on a roll call vote:

AYES: Carl Olson, Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta

NAYS: None

- E. Resignation – Library Aide - Carl Olson moved, seconded by Chris Holmes, to accept with regret the resignation of Georgeann Jukuri as the *library aide*. Motion carried with all members voting AYE. (Letter attached)

- F. Resignation – Food Service Worker – Carl Olson moved, seconded by Chris Holmes, to accept the resignation of Lydia Gockenbach from the *food service department*. Motion carried with all members voting AYE. (Letter attached)

- G. Interim Assignment – Library Aide – Roger Tervo moved, seconded by Carl Olson, to hire Lydia Gockenbach as the interim library aide at a pay rate of \$9.00 per hour. Motion carried on a roll call vote:

AYES: Carl Olson, Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta

NAYS: None

- H. Assignment Realignment – Lead Cook - Carl Olson moved, seconded by Chris Holmes, to approve the assignment realignment of Margaret Salmi to *Lead Cook* retro-active to the start of the 2014-15 school year at a pay rate of \$9.00 per hour. Motion carried on a roll call vote:

AYES: Carl Olson, Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta

NAYS: None

- I. Assignment Realignment – Carl Olson moved, seconded by Chris Holmes, to approve the assignment realignment from part-time on-call to full-time food service worker for Polly Sue Goddard; pay rate to be as stated in the support staff wage summary schedule. Motion carried on a roll call vote:
AYES: Carl Olson, Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta
NAYS: None
- J. New Hire – Food Service – Chris Holmes moved, seconded by Carl Olson, to approve the hire of a part-time on-call food service worker - Jacy Goddard. Pay to be according to the support staff wage summary schedule. Motion carried on a roll call vote:
AYES: Carl Olson, Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta
NAYS: None
- K. Support Staff Compensation – Lynn Gierke moved, seconded by Carl Olson, to approve a 3% pay wage to the support staff personnel retro-active to the start of the 2014-15 school year. Motion carried on a roll call vote:
AYES: Carl Olson, Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta
NAYS: None
- L. Welcome Back – Carl Olson welcomed *Head Chef* Sandy Curnow back. Carl stated his children were thrilled to have the “old” menus back in place.
- M. Golf Coach – No internal candidates were interested in the position. The board stated to go ahead and advertise for an external candidate.
- N. March Board Meeting – The March board meeting will be held on Monday, March 16, 2015, at 5:30 p.m.. The Superintendent evaluation review will be part of the discussion.

Carl Olson moved, seconded by Chris Holmes, to adjourn the meeting at 6:55 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary:

May 19-22

Class Trip of 2015: Wisconsin Dells

Total People Attending Trip: 15 (including chaperones)

Rental Van: \$256.75

Own Vehicles: \$80/Vehicle

Cost of Food: \$1,350

Activities & Prices (per person)

Zip Lining: \$75

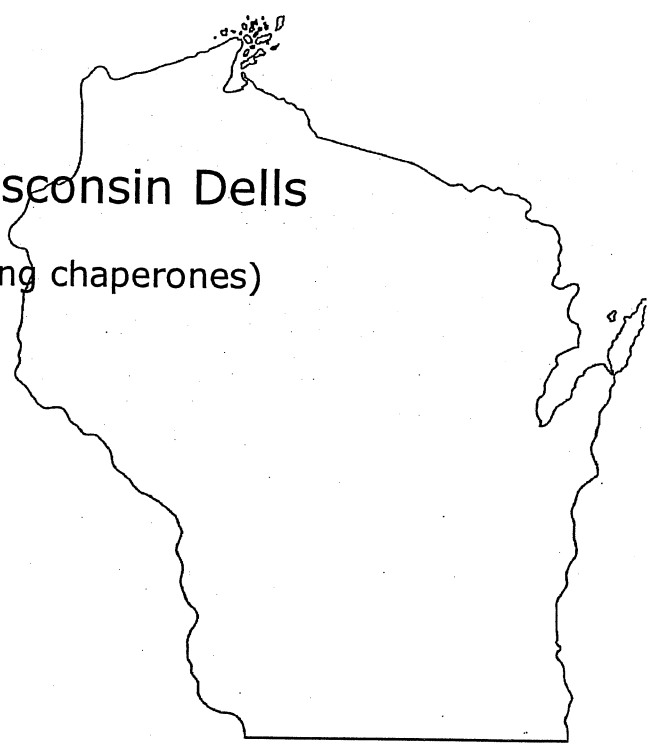
Jet Boat Tour: \$24

Imax Movie: \$15

Mount Olympus Theme Park: \$45

Devils Lake State Park: \$5

Total Cost: \$2,535



Kalahari Resort Villa Hotel Room: \$2,502.26 (already taken out of account)

Total amount of fundraised money as of 2/12/2015 \$4,552.74

Fundraisers still to be done:

Worlds Finest Chocolate Bars

Profit: \$1,500

Saykllys Chocolate:

Profit: \$400

Total including estimated future profits:

\$6,452.74

(minus \$700 for graduation costs)

Chaperones: Marco Guidotti, Sarah Guidotti, Mary Markham

February 15, 2015

To The Chassell School Board:

I am resigning from the position of Library Aide effective February 11, 2015. I have accepted a new position working at Michigan Technological University in the Van Pelt and Opie Library beginning on February 16, 2015. I have enjoyed working here for the past few years and am grateful for the opportunity that Chassell has given me. I am looking forward to the new and exciting changes.

Thank you,

Georgeann Jukuri

Lydia J. Gockenbach
21261 Broemer Rd. Chassell, MI 49916
(906)281-0177
gockenbachl@cts.k12.mi.us

2/16/15

Chris Davidson
Superintendent
Chassell Township Schools

Dear Mr. Davidson,

I am writing to resign my position as Assistant Cook 2. I am resigning in order to accept the position as Library Aide, effective February 16th, 2015. I appreciate the opportunity I had to work in the kitchen and I look forward to working with you in my new position.

Sincerely,

Lydia Gockenbach

Chassell Township Schools
Fiscal Year 2014 - 2015 Fund Budgets
All Governmental Fund Types
Adopted February 2015

	Governmental Fund Type					
	General Original	General	Food Service	Debt Service	Capital Projects	Sinking Fund
REVENUES:						
Local Sources	\$ 324,095	\$ 415,110	\$ 31,440	\$ 253,765	\$ 2,000	\$ 11,025
State Sources	1,680,655	1,782,775	4,165	-	-	-
Federal Sources	57,480	58,480	90,565	-	-	-
TOTAL REVENUES	2,062,230	2,256,365	126,170	253,765	2,000	11,025
EXPENDITURES:						
Instruction						
Basic Programs	1,215,031	1,252,105	-	-	-	-
Added Needs	181,325	193,605	-	-	-	-
Support Services	-	-	-	-	-	-
Pupil Support	625	1,540	-	-	-	-
Instructional Staff	17,760	18,175	-	-	-	-
Executive Administration	225,815	230,235	-	-	-	-
School Administration	48,815	49,925	-	-	-	-
Business Services	39,065	39,005	-	-	-	-
Operation & Maintenance	189,545	189,165	-	-	-	-
Pupil Transportation	91,400	98,500	-	-	-	-
Communication Services	8,225	8,225	-	-	-	-
Other Professional & Technology	31,270	37,250	-	-	-	-
Facilities Acquisitions	-	-	-	-	-	-
Athletic Activities	62,730	72,280	-	-	-	-
Capital Projects	-	-	-	-	-	10,000
Debt Service	32,005	32,005	292,480	-	-	-
Food Service	-	-	-	-	-	-
TOTAL EXPENDITURES	2,143,611	2,222,015	129,482	292,480	-	10,000
EXCESS (DEFICIENCY) OF REVENUES	(81,381)	34,350	(3,312)	(38,715)	2,000	1,025
OTHER FINANCING SOURCES						
Incoming Transfers	-	-	-	-	-	-
Outgoing Transfers	-	70,000	-	-	-	-
Sale of Fixed Assets	-	-	-	-	-	-
Indirect Cost Recovery	7,700	6,912	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	7,700	(63,088)	-	-	-	-
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	(73,681)	(28,738)	(3,312)	(38,715)	2,000	1,025
FUND BALANCE, BEGINNING OF YEAR	125,057	160,614	16,515	120,246	136,993	(104)
ESTIMATED FUND BALANCE, END OF YEAR	\$ 51,376	\$ 131,876	\$ 13,203	\$ 81,531	\$ 138,993	\$ 921