

**CHASSELL TOWNSHIP SCHOOL**  
**Board of Education**  
**Regular Meeting**

**November 20, 2017**

The Chassell Township School Board of Education met on Monday, November 20, 2017, in the library. President Roger Tervo called the meeting to order at 5:31 p.m.

Present: B.J. Tervo, Randy Danison, Suzanna Tuomi (5:35 p.m.), Carl Olson, Chris Holmes, Roger Tervo

Absent: Ken Kytta

GUESTS: Trevor Clark, Jason Auel, Tricia Tervo, Angela Danison, Sarah Hoekstra, Tamara Pietila, Jane Rautiola

Regular Board Meeting – October 16, 2017 – Randy Danison moved, seconded by Chris Holmes, to approve the minutes of the regular meeting on October 16, 2017. Motion carried with all members voting AYE.

Treasurer's Report – Chris Holmes reported an Income of \$190,140.09, Expenses of \$221,655.97, leaving a deficit Net Income balance of (\$31,515.88) as of October 31, 2017. For the period of July 1, 2017 through October 31, 2017 the deficit Net Income balance was (\$85,761.32).

The General Fund Cash & Investment Balance as of October 31, 2017 was \$195,102.27.

Carl Olson moved, seconded by Randy Danison, to approve the treasurer's report, petty cash report, and to pay the October bills as submitted. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Carl Olson, Chris Holmes, Ken Kytta, Roger Tervo, (Suzy Tuomi absent)

NAYS: None

**ADMINISTRATIVE ITEMS**

- A. Volleyball Awards:
  - Copper Mountain Conference Elite Team: Milly Allen
  - Copper Country Division First Team: Milly Allen, Sophia Huhta
  - Copper Country Division Second Team: Sydney Danison
- B. Football Awards:
  - West-Pac All Conference: Running Back – Aaron Barnes; Wide Receiver – Grant Hokenson
  - Big School All Upper Peninsula: Running Back – Aaron Barnes; Wide Receiver – Grant Hokenson
- C. Thank You Note:
  - Hancock Central High School sent a thank you note to Libby Kyro and Carly Goddard for their support and effort for helping to clean the football field after the Copper Bowl game.
- D. Fall Sports Banquet – Scheduled for Wednesday, November 29 at 6:00 p.m.
- E. 5<sup>th</sup> Grade Field Trip – The school district received a note of appreciation for the well behaved and attentive 5<sup>th</sup> graders that were on a field trip to the Quincy Mine on October 16. A fellow tour participant who is a former teacher appreciated the thoughtful questions that the students asked and also commented on how well behaved the students were. Thank you Mrs. Heather Hainault and the 5<sup>th</sup> grade class for representing our school in such a positive manner.
- F. Air Filtration Motor – (FYI) The air filtration motor in the high school shop classroom needs to be replaced. The old motor was beginning to nickel and dime the school district so the decision was made to replace the motor at a replacement cost of \$1,275.73 and the old motor will be used for parts.

- G. Cafeteria – The cafeteria is in need of several students to help with entering student i.d. numbers into the computer system for the elementary students as they progress through the line. The high school students that help in the lunch room will receive a free lunch for their help.
- H. The Student Council will be organizing and running the TV6 Can-A-Thon. The program will run through December 6.
- I. Two students (Aaron Barnes and Kyle Hupp) have been hired to shovel the sidewalks before school. These two students have worked for the district in the past as student custodians. The students will be paid minimum wage.
- J. The National Honor Society induction is scheduled for Wednesday, December 6 at 7 p.m.

### **COMMITTEE REPORTS**

- A. Finance Committee – Chris Holmes reported the committee met on Tuesday, October 31, 2017, at 7:30 a.m., with Christina Smigowski, the auditor from Rukkila Negro and Associates (via phone). Christina shared with the committee the highlights from the audit and also informed the district that the school district had a clean audit.
- B. CTE Advisory Committee – Roger Tervo reported the committee had met on Tuesday, November 7, 2017, at 6:00 p.m. The committee was advised that the CTE program would be receiving approximately \$10,000.00 through the CCISD trades program. Discussion was held regarding second year students doing job shadowing and work-based learning. With the new area-wide millage that was passed, an additional twelve new CTE programs will be designed and implemented throughout the copper country. Discussion also centered around offering OSHA 10 – Construction Outreach Training which is an orientation and safety program for anyone involved in the construction industry.
- C. (Sub-Committee) Enrollment – B.J. Tervo reported the sub-committee met on Wednesday, November 15, 2017, at 5:00 p.m. Discussion centered around upgrading/revamping the CTS web page. One item that needs to be added to the website is to make it ADA compliant, per the state of Michigan guidelines. OpusWeb who designed and currently maintains our page estimated that it would cost approximately \$4,000.00 to “re-vamp”. REMC1 stated they would charge \$40.00 per hour, (no estimated on the total number of hours needed to change). Mr. Parmentier contacted MTU about possibly doing the project as a “class project”. To-date, Mr. Parmentier is waiting for a response from MTU. The committee also discussed social media, modernization of the district; progress with regard to the daycare/pre-school and the use of technology in the classroom.
- D. (Sub-Committee) Curriculum – B.J. Tervo reported the sub-committee met on Wednesday, November 15, 2017, at 6:00 p.m. and discussed standardization. Teachers have six half-day’s for professional development, during these times discussions will have to be had regarding reviewing and renewing our Vision and Mission Statements. Evaluate what it is that we want them to say. Carla Strome would be a great resource for student learning objectives.

### **DISCUSSION ITEMS**

- A. Audit Summary – The Board Members were presented a copy of the Report on Financial Statements.
- B. Superintendent Evaluation – To be reviewed next month.
- C. Bond Projects – Summary of completed projects.

**ACTION ITEMS**

- A. Audit Report – Chris Holmes moved, seconded by Carl Olson, to accept the Audit as Reported. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Carl Olson, Chris Holmes, Roger Tervo

NAYS: None

- B. Summer Tax Levy– Carl Olson moved, seconded by Suzanna Tuomi, to impose a summer tax levy to collect 100% of annual school property taxes from year-to-year (see attached resolution). Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Carl Olson, Chris Holmes, Roger Tervo

NAYS: None

- C. Resignation – Girls J.H. Basketball Coach – Carl Olson moved, seconded by Chris Holmes, to accept with regret the resignation of Jamie Dompier as the girls' junior high basketball coach. Miss Dompier will be graduating from Michigan Tech this December and plans to move out of the area. Motion carried with all members voting AYE.

- D. December board meeting will be on Monday, December 18, 2017, at 5:30 p.m.

Carl Olson moved, seconded by Chris Holmes, to adjourn the meeting at 6:08 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary: